



Open Position: Enbridge Information Center Ambassador

Roles and Responsibilities

Objective:

Serve as an Enbridge Information Center Ambassador during the summer months while working in the Enbridge Information Center and at events in the surrounding St. Ignace area. Assist Enbridge in community outreach efforts and act as a liaison between Enbridge and the community.

Responsibilities:

- Staff the Enbridge Information Center alone and as part of a team.
- Assist the Community Engagement team in identifying outreach, sponsorship and volunteer opportunities in the community.
- Serve as a local contact when participating in community events on behalf of Enbridge.
- Welcome visitors to the Information Center and guide folks through the displays.
- Document visitors that come through the Center, understand Enbridge and the Great Lakes Tunnel Project well enough to engage in conversation and track questions for follow-up as needed.
- Work outside the Information Center during local events to be visible, hand-out Enbridge giveaways and invite people to visit the Information Center.
- Support local relationship management and development with elected officials, businesses, community members, and other stakeholders.
- This position is NOT responsible for acting as the primary contact for general outreach or presentations to township or county boards, etc. or acting as a spokesperson or media contact.

Time commitment: average `15-25 hours per week.

Compensation will be paid monthly for time worked at \$20 per hour.

To Apply:

- Please submit a resume and cover letter to Todd Olson, at todd.olson@erm.com.